



**Łukasiewicz**  
PORT  
Polski Ośrodek  
Rozwoju  
Technologii

Wrocław, 25.01.2024

## **INFORMATION REGARDING THE INTENTION TO CONDUCT PRELIMINARY MARKET CONSULTATIONS**

Łukasiewicz Research Network – PORT Polish Center for Technology Development in Wrocław, at 147 Stabłowicka Street, 54-066 Wrocław, invites to participation in Preliminary market consultations, the subject of which is advisory services and obtaining information for the preparation of a public procurement procedure entitled:

### **"Execution of construction works aimed at the reconstruction and commissioning of BSL-3 laboratory at Łukasiewicz – PORT"**

#### **I. Principles of conducting Preliminary market consultations**

1. Preliminary market consultations will be conducted in accordance with the Regulations attached as Annex 1 to this Information.
2. Participation in Preliminary market consultations is unpaid.
3. The Contracting Party does not cover the costs incurred by Participants of the Preliminary market consultations.
4. Conducting Preliminary market consultations does not oblige the Contracting Party to initiate a public procurement procedure.
5. The Contracting Party reserves the right to terminate Preliminary market consultations at any stage.
6. The Contracting Party will communicate with Participants of Preliminary market consultations via email to the addresses provided for electronic correspondence by Participants. Correspondence will be conducted from the address: [anna.paziewska-harris@port.lukasiewicz.gov.pl](mailto:anna.paziewska-harris@port.lukasiewicz.gov.pl).

#### **II. Subject of Preliminary Market Consultations**

1. Objectives of conducting Preliminary market consultations:
  - 1.1. Engaging in a dialogue with potentially interested contractors (regarding technical, legal, executive, organizational, and commercial aspects) to develop procurement documentation that meets as well as possible the needs/goals of the Contracting Party.
  - 1.2. Defining the best and most advantageous technical, organizational, and economic solutions in the field relevant to the subject of the procurement, i.e., the execution of construction works aimed at the rebuilding and commissioning of BSL-3 laboratory at Łukasiewicz –



PORT, including comprehensive validation of the installation and the entire BSL-3 laboratory, allowing the Contracting Party to approve the laboratory for safe use.

The Contracting Party envisages market consultations in the area of automation and control concerning the solutions of safe ventilation system for the entire BSL-3 laboratory area with the use of a pressure cascade system corresponding to the latest trends and technical solutions currently available on the market.

- 1.3. Confronting the needs of the Contracting Party with the possibilities of their realization.
- 1.4. Preparation for the procurement implementation in the scope of detailed definition of its subject, and consequently, ensuring purposeful, rational and economical expenditure of public funds.

2. Scope of information that the Contracting Party wants to obtain from Participants:

- 2.1. Information on the latest, most advantageous technical, technological, executive, organizational, commercial, economic and logistic solutions regarding the execution, delivery and installation of system described in point 1.2 in the BSL-3 laboratories at Łukasiewicz – PORT.
- 2.2. Information on the pricing of individual components of the system described in point 1.2.
- 2.3. Timeframe of execution, delivery and implementation of the system described in point 1.2.

### III. Conditions for Participation in Preliminary market consultations

1. Statements and documents that Participants are required to provide:
  - a) **application** for participation in Preliminary market consultations (the application form template is enclosed as Attachment 2)
  - b) **non-disclosure agreement** signed by the Participant or a person authorized to represent the Participant (the agreement template is enclosed as Attachment 3)
  - c) **statement of non-exclusion** signed by the Participant or a person authorized to represent the Participant (the declarate is enclosed as Attachment 4).
2. Documents listed in Section III, point 1 should be signed by the Participant or a person authorized to represent the Participant. If the authorization to represent is not evident from publicly available documents (e.g., from the National Court Register - KRS), the person signing the documents will be required to present a relevant document indicating such authorization (e.g., power of attorney).

### IV. Organization of Preliminary market consultations

1. Deadline for submission of applications:

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Applications for participation in the **Preliminary market consultations** (for all or selected parts) **along with the other required documents** must be sent via email to: [anna.paziewska-harris@port.lukasiewicz.gov.pl](mailto:anna.paziewska-harris@port.lukasiewicz.gov.pl) by **February 01, 2024, at 3:00 PM**. Applications for participation in the Preliminary market consultations received after the specified deadline will be ineffective.

2. Applications with formal deficiencies are subject to rectification within the timeframe indicated by the Contracting Party in the request for their completion.
3. The Contracting Party will invite Participants who submit properly filled in applications in Polish or English within the specified deadline, as indicated in the invitation, which will be no less than 7 days from the date of publication of information about the intention to conduct Preliminary market consultations on the Contracting Party's website.
4. Participants invited to participate in Preliminary market consultations will be informed of this fact by the Contracting Party via email.
5. Dialogue with Participants may be conducted on-site or online.
6. Anticipated duration of Preliminary market consultations – 30 working days from the date of Information publication.
7. The Contracting Party will inform about the conclusion of Preliminary market consultations by posting information on the website, and in the event of concluding Preliminary market consultations after inviting selected Participants to participate in Preliminary market consultations, the Contracting Party will also provide relevant information to those Participants.

#### **Attachments:**

1. Regulations on Preliminary market consultations;
2. Application form template for participation in the Preliminary market consultations;
3. Non-disclosure agreement (NDA) (template);
4. Statement on exclusion.
5. Contracting Party's GDPR information clause.

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Head of Purchases Division

