

INQUIRY

I. PURCHASER

UNIWERSYTET SZCZECIŃSKI
Al. Papieża Jana Pawła II 22a
70-453 Szczecin
NIP: 851-020-80-05

II. ORDER DESCRIPTION

The subject of the order is the purchase of 2 coaching licenses and 10 licenses for students of SimulTrain simulation game by STS Sauter Training & Simulation S.A. along with training for new SimulTrain simulation game trainers. The Simultrain® train-the-trainer-training workshop consists of the following parts:

1st day part – Simultrain® for trainers

Introduction to Simultrain® with demo incl. training objective
Simultrain® Scenarios
Simultrain® Trainer Handbook – Classroom setting – timetable –preparation - FAQ's etc.
Simultrain® Requirements, Documentation and settings
Simultrain® Trainer Role
Simultrain® User Manual & project description
Simultrain® Trainer Desk – Setting and use
Simultrain® Program Development
Introduction to Simultrain® with demo incl. training objective
Simultrain® Scenarios

2nd day part Simultrain® Practice Session

Simultrain® introduction for participants
Planning stage
1st phase reporting, feedback & evaluation
2nd phase reporting, feedback and evaluation
Review
Simultrain® introduction for participants

Deadline for license delivery: October 24, 2019.

Date of training implementation: 25-26 October 2019.

The minimum criterion to be met by a trainer is having a Simultrain trainer training certificate and experience in conducting trainings in SimulTrain simulation game - minimum 4 years. Training must be in English language.

III. PLACE OF SERVICE

Szczecin – Wydział Ekonomii, Finansów i Zarządzania, Uniwersytet Szczeciński, ul. Cukrowa 8

IV. DESCRIPTION OF THE OFFER

The bidder should make an offer on the offer form attached as Annex 1.

The offer must include:

1. Completed offer form with the plan of workshop and gross price for licenses and training,
2. Photocopies of the document confirming compliance with the minimum criterion (Simultrain certificate of training completion).

V. OFFER SELECTION CRITERIA

Stage I:

All offers submitted on time are subject to evaluation. A deadline of 2 business days is foreseen to complete the offers. Formal assessment is aimed at rejecting incomplete or incorrect offers.

Stage II:

Creating a ranking list of offers accepted in the first stage according to the price criterion.

Stage III

Acceptance of offers or price negotiations with bidders according to stage II ranking list.

VI. PLACE OF SUBMISSION OF OFFERS

Offers can be submitted in person, by e-mail: Joanna.rzempala@usz.edu.pl, by post or courier to: Wydział Ekonomii, Finansów i Zarządzania Uniwersytet Szczeciński (Joanna Rzempala) Cukrowa 8, room 259 SIL, 71-004 Szczecin.

Offers can be submitted till 16 October 2019 to 12:00